

SIT40416




Certificate IV in Hospitality

The Higher Level Skills Program is funded by the Queensland Government Department of Employment, Small Business and Training (DESBT). The aim of the Higher Level Skills Program is the completion of higher level qualifications which lead to secure employment, career advancement or transition/entry into university.



Looking to develop your career in the hospitality industry?

The Certificate IV in Hospitality will set you up with the knowledge you need to expand on your management skills and take the next step in your career in the hospitality industry.

-  **Already working in hospitality?** Advance your existing employment with a formal qualification.
-  **Looking to kick-start a career?** With a formal qualification, you can step directly into professional employment.
-  **Want a career change?** Join an energetic industry with a high demand for qualified employees.

Throughout this course, you will learn how to:

- interpret financial information and manage finances within a budget
- lead and manage people
- implement and monitor work health and safety practices
- enhance the customer service experience

Career outcomes

- Duty Manager
- Shift Manager
- Front Office Supervisor or Team Leader
- Food and Beverage Supervisor or Team Leader*
- Gaming Supervisor or Team Leader*
- Reservation Analyst

Course details

Start Date	Enrol today and start your online learning at anytime
Practical Experience	Completion of at least 36 practical shift periods in a hospitality environment
Study Mode	Online
Course Duration	18-24 months to complete 21 units of online theory
Payment Options	Multiple payment options to suit your budget and lifestyle
Co-contribution Fee	\$290 Concession \$490 Non concession *Subject to eligibility



*Responsible Service of Alcohol (RSA) and Responsible Service of Gambling (RSG) must be acquired external to and are not delivered by Foundation Education or AIPT and are required to work in any business providing Alcohol and/or Gaming services respectively. **This unit is based on using Word 2010 and Windows 7. ***There is a practical component of the unit that requires completion of at least 36 practical shift periods in a hospitality environment. A logbook will be available to students to ensure sign-off for work placement. +This course contains a core unit, HLTAID003 Provide first aid, which must be completed through an external RTO. Foundation Education has an agreement in place with Red Cross Australia (RTOID 3605) which allows students to receive training for this unit at a reduced price. Red Cross Australia is a third party training provider who conduct training and assessment services on behalf of Foundation Education. 10-01-20

Why choose Foundation Education



Flexible Online Study

Our courses are delivered online, so you can study whenever and wherever suits you. This also gives you the flexibility to choose your course length - whether that be the full term of your course or completing your study in as little as six months.



Dedicated Student Support

Our Support Officers, Assessors and experienced hospitality Technical Advisors will support you from enrolment through to graduation.



Industry-relevant Courses

Course material is developed in consultation with hospitality experts to equip you with the job-ready skills and up-to-date knowledge required to support your career goals.

Course units

9 Core and 12 Electives

SITHIND004**	Work effectively in hospitality service
SITHIND002	Source and use information on the hospitality industry
SITXCCS006	Provide service to customers
SITXCCS007	Enhance customer service experiences
SITXFSA001	Use hygienic practices for food safety
SITXWHS003	Implement and monitor work health and safety practices
BSBITU306	Design and produce business documents
BSBITU211*	Produce digital text documents
SITXMGTO01	Monitor work operations
SITXFIN002	Interpret financial information
BSBFIA401	Prepare financial reports
SITXFIN003	Manage finances within a budget
SITXHRM001	Coach others in job skills
SITXHRM003	Lead and manage people
BSBDIV501	Manage diversity in the workplace
SITXCOM005	Manage conflict
SITXWHS002	Identify hazards, assess and control safety risks
SITTTSL002	Access and interpret product information
SITEEVT001	Source and use information on the events industry
BSBITU212	Create and use spreadsheets
HLTAID003*	Provide first aid

